

# Outcome form Parish and Town Council Evening Meeting

Wiltshire Council Service Levels And Example Of Options For Town and Parish Councils To 'Top Up' Services

Service	Wiltshire Council Level	Parish/ Town Options
Litter Collection	<ul style="list-style-type: none"> <li>• High speed roads will be litter picked twice per year between February and June.</li> <li>• Daily litter picking of town centres will be undertaken</li> <li>• Daily attendance of a barrow person in town centre will be provided.</li> <li>• All litter picking will be done in compliance with the Code of Practice for Litter and Refuse. Reports to be made through the MyWiltshire system.</li> </ul>	<ul style="list-style-type: none"> <li>• Community litter picks where safe to do so.</li> <li>• Manage land under a licence.</li> <li>• Service delegate cleansing to local council (Example Salisbury City).</li> <li>• Private arrangement with approved contractor to provide top up service (Example Melksham Town Council extra litter services).</li> <li>• Work with local businesses on providing additional services (Example MacDonald's litter collection) or facilities (Example – Salisbury BID litter bins and emptying)</li> <li>• Consider capital grant applications for services (Example - Chippenham Town Council and BID to CAB).</li> </ul>
Litter Bins	<ul style="list-style-type: none"> <li>• All litter bins on the council schedule will be emptied at a</li> </ul>	<ul style="list-style-type: none"> <li>• Parish and town council supply and</li> </ul>

	<p>frequency to stop them overflowing.</p> <ul style="list-style-type: none"> <li>• Litter bins on the council schedule can be replaced by town and parish councils, with the permission of Wiltshire Council and will continue to be emptied.</li> <li>• Wiltshire Council will not replace damaged or missing litter bins. This is at the discretion of the town or parish council.</li> <li>• Any litter bin issues are to be reported via the MyWiltshire System.</li> </ul>	<p>empty litter bins, with the permission of Wiltshire Council. (Example Chippenham Town Council service).</p> <ul style="list-style-type: none"> <li>• Service delegate cleansing to local council (Example Salisbury City).</li> <li>• Private arrangement with approved contractor to provide top up service.</li> <li>• Work with local businesses on providing additional services (Example MacDonald’s litter bin collection) or facilities (Example – Salisbury BID litter bins and emptying)</li> <li>• Consider capital grant applications for services (Example - Chippenham Town Council and BID to CAB).</li> </ul>
Street Sweeping	<ul style="list-style-type: none"> <li>• Town centres will be swept a minimum of fortnightly.</li> <li>• High risk areas – primary routes will be swept annually.</li> <li>• All other roads will be checked and swept accordingly.</li> <li>• Dirty roads should be reported on the MyWiltshire System and they will be swept if required.</li> </ul>	<ul style="list-style-type: none"> <li>• Parish and town council arrange additional sweeping themselves with the permission of Wiltshire Council. (Example Salisbury City Council service).</li> <li>• Service delegate cleansing to local council.</li> <li>• Private arrangement with approved contractor to provide top up service.</li> </ul>

<p>Gully Emptying</p>	<ul style="list-style-type: none"> <li>• High Risk areas – primary routes will be visited annually, gullies inspected and emptied if required.</li> <li>• All other gullies will be checked once every other year and emptied if required.</li> <li>• Blocked Gullies should be report on the MyWiltshire System: <ul style="list-style-type: none"> <li>○ Blocked gullies reported that are likely to cause house flooding or a road safety issue will receive an additional empty.</li> <li>○ All other blocked gullies will be left to the scheduled visit.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Private arrangement with approved contractor, through Wiltshire Council, to provide top up service (Example – as per agreement with Southern Community area Board).</li> </ul>
<p>Grass Cutting</p>	<p><b><u>Amenity</u></b></p> <ul style="list-style-type: none"> <li>• Commences middle of March for amenity areas</li> <li>• 1st cut will be completed by mid April</li> <li>• Amenity grass will be cut monthly</li> <li>• Additional cuts can be undertaken if separate arrangements made between the parish council and the council’s contractor. Fees will apply.</li> <li>• Completion of cutting will be at the end of the growing season (Oct/ Nov).</li> </ul>	<ul style="list-style-type: none"> <li>• Manage land under a licence (Lea and Cleverton).</li> <li>• Service delegate cutting to local council (Example Salisbury City).</li> <li>• Private arrangement with approved contractor to provide top up service (Example Devizes Town Council extra grass cutting services).</li> </ul>

	<p><b><u>Rural</u></b></p> <ul style="list-style-type: none"> <li>• Verges will be cut to maintain safety throughout the year. Reports can be made through the MyWiltshire system regarding any safety aspects (i.e. visibility). If an immediate safety issue is perceived, this should be phoned through to the council for an immediate response.</li> <li>• Scheduled large scale cut commences circa May. One cut of identified rural verges is undertaken at one swath.</li> </ul>	
Amenity Hedges and Shrubs	<ul style="list-style-type: none"> <li>• Maintenance will begin in November following the ceasing of grass cutting.</li> <li>• Hedge and shrub maintenance is prioritised to ensure the areas of high usage receive an annual visit.</li> </ul>	<ul style="list-style-type: none"> <li>• Manage land under a licence.</li> <li>• Service delegate maintenance to local council (Example Salisbury City).</li> <li>• Private arrangement with approved contractor to provide top up service (Example Devizes Town Council extra grass cutting services).</li> <li>• Local volunteers undertaking the maintenance (Bourne Hill Group).</li> </ul>
Play Areas	<ul style="list-style-type: none"> <li>• Play areas will be inspected weekly by a ROSPA qualified officer.</li> <li>• Play areas will be maintained in a safe condition.</li> <li>• Where equipment needs to be replaced either Planning Section 106 or the local town/ parish council funding will be sought to</li> </ul>	<ul style="list-style-type: none"> <li>• Fast track service delegation as part of the Play Area transfer (Example Melksham Without).</li> <li>• Service delegate maintenance to local council (Example Salisbury City).</li> </ul>

	<p>effect the repair.</p> <ul style="list-style-type: none"> <li>• Commuted sum funding is available to support the local town or parish council with service delegation or a community asset transfer.</li> </ul>	<ul style="list-style-type: none"> <li>• Private arrangement with approved contractor to provide top up service.</li> <li>• Provide funding for replacement of equipment.</li> </ul>
Weed Spraying	<ul style="list-style-type: none"> <li>• Is undertaken through the Parish Steward Scheme and the areas requiring treatment should be listed on the priority sheet. The amount of weed spraying undertaken will be dependent on the priority given by the town/parish.</li> </ul>	<ul style="list-style-type: none"> <li>• Private arrangement with approved contractor to provide top up service.</li> </ul>
Highway Hard Surface Maintenance	<p><u>Pot Hole Gangs</u></p> <ul style="list-style-type: none"> <li>• The pot hole gangs undertake the safety repairs of the highway with regard to metalled (tarmaced) surfaces.</li> <li>• Their service is delivered to the stated Highway Inspection Manual standards.</li> <li>• Reports are to be made through the MyWiltshire System.</li> </ul> <p><u>Masonry Gangs</u></p> <ul style="list-style-type: none"> <li>• The masonry gangs undertake the safety repairs of the highway with regard to slabbed areas, bollards and standing structures.</li> <li>• Their service is delivered to the stated Highway Inspection Manual standards.</li> </ul>	<ul style="list-style-type: none"> <li>• Progress approvals through the CATGS.</li> <li>• Parish and town councils can Fund Wiltshire Council to instruct their contractors to undertake the works, if approved.</li> <li>• Private arrangement with approved contractor to provide top up service if approved by Wiltshire Council.</li> </ul>

- Reports are to be made through the MyWiltshire System.

Lines and Signs

- The lines and signs maintenance is undertaken to ensure the safety for highway users.
- Their service is delivered to the stated Highway Inspection Manual standards.
- Reports are to be made through the MyWiltshire System.